

Meppershall Village Hall
Charity Number 300052
Notice of Annual General Meeting

To be held on Sunday 12 June 2022 at 6pm in the New Village Hall, Meppershall, SG17 5AB

AGENDA

1. Receive & Approve the minutes and summary of the previous Annual General Meeting held on 5 December 2021
2. Receive and approve the Trustees & Treasurers reports with accounts for the years to 31st March 2022
3. Update on activities and works in hand at the Village Hall
4. Election of trustees
5. Any other business:
 - Notified before the meeting
 - Arising at the meeting

Notes:

Item 1:

The report of the previous meeting is available by request or on the website <https://www.meppershallvillagehall.co.uk>

Item 2:

The accounts will be available prior to the meeting on request by post or email trustees@meppershallvillagehall.co.uk or via the website <https://www.meppershallvillagehall.co.uk>

Item 3:

Updates have been available in The Messenger, on the website or discussion with the Trustees on a regular basis.

Item 4:

Details of the current trustees are:

TRUSTEES	Specific responsibilities
David Birch	(Property construction & treasurer)
Graham Jones	(Property construction & legal matters)
Graham Walker	(Premises Maintenance, Bars & Licensee)
Gordon Cordes	(Entertainment & Bars)
John Thompson	(Secretary and Meppershall parish Council nomination)
Megan Callanan	(IT, design and website)

Nominations for the role of trustee and if available details of specific skill sets that can help in the running of the Village Hall are welcome, preferably ahead of the start of the AGM. Nominations can be sent by email to trustees@meppershallvillagehall.co.uk or to one of the addresses below.

Item 5:

Items for other business should preferably be sent by post or email to trustees@meppershallvillagehall.co.uk at least two working days before the AGM so that appropriate research or obtaining information to respond fully can be collated before the meeting.

Postal details:

David Birch
The Brook
18b Shefford Road
Meppershall
Beds
SG17 5LJ

Graham Jones
10 Taylors Close
Meppershall
Beds
SG17 5NH

Email contact details: trustees@meppershallvillagehall.co.uk

Website details: <https://www.meppershallvillagehall.co.uk>

Telephone: **07485 102727**

17 May 2022