



New Meppershall Village Hall Hiring Rates and Information Effective from 1st February 2019

Summary

The New MVH provides a Main Hall, Social Areas, Bar and Café facilities. These facilities include kitchen, stage, high quality audio, lighting, and children friendly areas.

Social & Games Areas

Casual use of these areas is without charge during the normal opening hours for the Café or Bar from which refreshments can be purchased and work areas for laptops with free Wi-Fi are provided. Snooker, Pool and Darts are available in the Games.

For exclusive use in the afternoon the half day rate from 2:30 to 5:30pm is £40, and the Bar can be available on request to suit individual requirements.

Main Hall – capacity 200

The hiring rates for up to 100 people are:

Hourly	£20
Day rate	£80
Half day rates	£40
Weekday evening	£48
Friday evening to set up for an all day Saturday hire	£55
Friday evening event	£100
Saturday evening	£140
Saturday all day & evening	£190

For attendee numbers greater than 100, the additional cost to add on to the above hiring rates is as follows (nb: only one added amount applies):

Up to 125	£15
Up to 150	£30
Up to 175	£45
Up to 200	£60

For example, a Saturday evening hire for up to 150 people would be the base sum of £140 plus an additional £30 = £170.

We can also provide assistance with setting up our tables and chairs as follows:

- Setting up the room to your required seating plan £15
- Putting tables and chairs away after your booking (table tops to be clear) £15



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Private toilet and shower room next to Main Hall

All day	£20
Evening	£20

Main Hall Bar

A fully stocked Bar is available to hirers of the Main Hall, with draught beers, guest ales, spirits, wines and soft drinks. Special requests are catered for. The Bar opens directly into the Main Hall so hirers and their guests have a private facility to meet their requirements. The prices of drinks are similar to those in local pubs.

Kitchen

A fully fitted kitchen with up/down privacy shutter above a serving counter opens into the Main Hall and is available for use by individuals or outside catering companies at a cost of £25 when added to a hiring of the Main Hall. Hire rates for other uses depend on specific requirements, activities and circumstances.

Stage area

The stage area is available on request, at no additional charge.
(Note: Subject to sets for theatrical performances taking priority at specified times of the year).

Audio system

The audio system is available on request at no additional charge.
(Note: Subject to compatibility of input devices)

Lighting and Advanced Audio for stage performances

Our professional lighting and audio systems for stage performances, functions and events are available on request. The impressive sound and lighting equipment will be operated by trained individuals. Costs for this service are quoted and agreed based on individually specified requirements.

Games & Sports Room

Snooker	£4 per hour
Pool table	£1 per game
Darts	No charge



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Saplings room (specially designed to be children friendly)

Weekends day rate	£60
Weekends half day	£40
Weekday evenings	£24
Hourly	£10

Meetings & Presentations room

Day rate	£80
Half day	£40
Evening	£48
Hourly	£20

Changing & drama support room with showers (each)

All day	£40
Evening	£40

Discounts

For regular hirers discounts apply based on the booking period. Hire fees are then payable for the booked time regardless of actual use:

12 weeks	5%
24 weeks	10%
36 weeks	15%
48 weeks	20%

Further information

- 1) Specific hire arrangements can be discussed to meet individual circumstances or requirements including storage of equipment.
- 2) The day rate is normally from 8:30am to 5:30pm, the half day rate for a maximum of 4 hours with flexibility as to the start and finishing times.
- 3) Evening rates apply from 6pm onwards for hirings of three hours or more.



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- 4) Hire rates include fair use of the tables, chairs, TV screen, Wi-Fi, heating, power, water and lighting provided in the hired room.
- 5) Bar and Café facilities are available at no additional hire charge during normal hours.
- 6) We try to be as flexible as possible on the time required to set up and clear away to suit individual circumstances but suggest an hour is allowed for as part of any booking.
- 7) The hire fee is payable on receipt of confirmation of a booking and an invoice from us. We prefer payment direct to our bank account details of which are on our invoices.
- 8) If a hiring is cancelled more than 60 days before commencement the hire fee is refunded less a £20 admin and re-marketing fee. For later cancellations return of the balance of the hire fee is at the discretion of the Booking Secretary and will depend on individual circumstances and whether a replacement booking has been obtained.
- 9) A deposit is to be paid preferably at the same time as paying the hire fee but at the latest four weeks prior to the hire date. This is refundable in full providing all of the Booking Conditions have been met.
- 10) The amount of the deposit is £60 except in respect of 16th, 18th or 21st birthday parties or similar events when it is £150. The amount to pay will be shown on the booking confirmation invoice.
- 11) All hirings are subject to our Terms & Conditions which are available by request or via:

<https://www.meppershallvillagehall.co.uk/index.php/make-a-booking>
<https://www.meppershallvillagehall.co.uk/index.php/booking-documents>
- 12) During the course of the year events are run in the New MVH which are open to the local public to attend at no cost e.g. New Years Eve disco or a Karaoke night. It is therefore recommended that hirers make suitable arrangements to ensure only their invited guests are allowed access to the room or rooms that have been hired, in particular for larger events or where tickets have been issued. This ensures no misunderstandings.

For more information or to discuss your requirements and costs with us:

Email: bookings@meppershallvillagehall.co.uk

Tel: [07485 102727](tel:07485102727)