

Meppershall Village Hall
Charity Number 300052
Notice of Annual General Meeting
On Sunday 24th June 2018 at 6pm in the Interim Village Hall, Meppershall

AGENDA

1. Approve minutes of the previous annual general meeting held on 26th November 2017
2. Trustees and Treasurers report and approve accounts for the year to 31st March 2018
3. Update on construction of the new Village Hall
4. Election of trustees
5. Any other business:
 - Notified before the meeting
 - Arising at the meeting

Notes:

Item 1:

The report of the meeting is available by request or on the website

Item 2:

The accounts will be available prior to the meeting on request by post or email or via the website

Item 3:

Updates have been included in The Messenger and on the website on a regular basis.

Item 4:

Details of the existing trustees are available on request by post or email, all of whom are willing to continue. The current trustees are shown on the Village Hall website and the Charities Commission website under Meppershall Village Hall Charity number 300052.

Further nominations for the role of trustee, with a seconder and the nominees consent to act, should be provided in writing preferably ahead of, or otherwise at the latest delivered at the start of the AGM. The appropriate form for nominations may be requested by post or email.

A nominee must be willing and able to fulfil all the legal duties and responsibilities of a trustee and make the necessary time available to attend at least eight meetings during the year as well as assist in the running of a self-help organisation by taking on and delivering specific projects.

Item 5:

Items for other business should preferably be submitted by post or email at least two working days before the AGM so that appropriate research or information that is required can be collated before the meeting.

Postal request details:

David Birch
The Brook
18b Shefford Road
Meppershall
Beds
SG17 5LJ

Graham Jones
10 Taylors Close
Meppershall
Beds
SG17 5NH

Dave Foskett
11 Orchard Close
Meppershall
Beds
SG17 5LW

Email contact details:

enquiries@meppershallvillagehall.co.uk

Website details

<https://www.meppershallvillagehall.co.uk>

17th April 2018